



AGREEMENT NO 01/2018

concerning the organization of the voluntary student internship for the students/graduates* of the University of Rzeszow

Agreed upon on, between the **University of Rzeszow**, represented by **Vice-Rector for Student Affairs and Teaching and Learning Quality Professor – Wojciech Walat**, and....., hereinafter referred to as 'Company/Institution*' represented by, as the second party, and the student/graduate* of the University of Rzeszow as the third party, for the period from to reading as follows:

§ 1 Career Service of the University of Rzeszow directs the student/graduate* to the aforementioned Company/Institution in order to complete the internship.

§ 2 Practices can take place within the calendar year, and the duration can not be less than one month, and the minimum number of hours must not be less than 60 hours.

§ 3 The Student/graduate* agrees to:

- 1) acquire an accident insurance (Personal Accident Insurance) for the duration of the internship unless they have one,
- 2) take part in the internship programme,
- 3) cover the cost of the transport from their permanent place of residence or university premises to the internship location,
- 4) inform The Career Service of the University of Rzeszow about of commencement of employment at the end of internship.

§ 4 The Company/Institution* agrees to guarantee the conditions necessary for the completion of the internship, in particular:

- 1) to establish, in consultation with the student/graduate*, the programme of the internship acceptable to both parties,
- 2) to designate a person responsible for the internship on behalf of the Company/Institution,
- 3) to familiarise the student/graduate* with the Company/Institution working rules, occupational safety and health regulations and the security of confidential information,
- 4) to supervise the tasks carried out by the student/graduate* in the course of the internship,
- 5) to prepare and issue references for the student/graduate* upon the completion of the internship,
- 6) inform the Career Service of the University of Rzeszow about the employment of a trainee at the end of internship.



The Career Office of University of Rzeszow
The Employment Agency of number 2118
University of Rzeszow, Pigońia Street, 35-959 Rzeszow, POLAND
Tel/fax. + 48 17 872 10 92 Tel. + 48 17 872 10 27 e-mail: kariera@ur.edu.pl
<http://biurokarier.ur.edu.pl/>

§ 5 Career Service of the University of Rzeszow agrees to:

- 1) verify that the person applying for the internship is a student/graduate* of the University of Rzeszow,
- 2) verify that the person applying for the internship possesses an accident insurance (Personal Accident Insurance) for the duration of the internship

§ 6 The Company/Institution* is entitled to withdraw its consent for the internship in the course of its duration. Career Service of the University of Rzeszow shall be immediately informed about the decision and the reason for it.

§ 7 The Student/graduate* is entitled to terminate the internship in the course of its duration. The Company/Institution* and Career Service of the University of Rzeszow shall be immediately informed about the decision and the reason for it in writing.

§ 8 The Company/Institution* is entitled to terminate the agreement at any time. Career Service of the University of Rzeszow and the student/graduate* shall be immediately informed about the decision.

§ 9 Career Service of the University of Rzeszow is entitled to terminate the agreement, with giving the reason for it, at any time. The Company/Institution* and the student/graduate* shall be immediately informed about the decision.

§ 10 Career Service of the University of Rzeszow is not responsible for the content of contracts /agreements agreed upon separately between the Company/Institution* and students/graduates*.

§ 11 Career Service of the University of Rzeszow is not liable for the cost of any damage resulting from intentional or unintentional actions of the student/graduate*.

§ 12 According to art. 13 of the general regulation on the protection of personal data - RODO of 27 April 2016 (Journal of Laws UE L 119 of 04.05.2016), the orderer informs that the Administrator of Personal Data is the University of Rzeszów, al. Rejtana 16 C, 35-959 Rzeszów, represented by the Rector, and the Data Protection Inspector at the University of Rzeszów is Krystian Antochów, email address: antochow@ur.edu.pl.

§ 13 To all the matters not settled herein the regulations of the Civil Code shall apply.

§ 14 Any litigations that cannot be settled amicably between the parties are due to be resolved the court of local jurisdiction of the Company/Institution*.

§ 15 Agreement is prepared in three copies, one for each party.



Uniwersytet Rzeszowski
Biuro Karier

The Career Office of University of Rzeszow
The Employment Agency of number 2118
University of Rzeszow, Pigoia Street, 35-959 Rzeszow, POLAND
Tel/fax. + 48 17 872 10 92 Tel. + 48 17 872 10 27 e-mail: kariera@ur.edu.pl
<http://biurokarier.ur.edu.pl/>

§ 16 The Company/Institution* is not obliged to pay any remuneration for the work performed by the student/graduate* in the course of the internship. The amount of any remuneration received by the student is in the appendix to this agreement.

.....
(Vice-Rector for Student Affairs and Teaching and Learning Quality)

.....
(The signature of the Company/Institution)

.....
(The signature of the student/graduate)

*) cross out as inappropriate

Attachments:

1) A certificate of the completion of internship.

WZŁÓŻ